

CROSS REGISTRATION FOR (Term, Qtr., Sem.) _____ Sr. Jr. Soph. Fresh. Today's Date _____

Northeast Ohio Council on Higher Education
THE ACADEMIC ENRICHMENT PROGRAM VIA STUDENT CROSS REGISTRATION

Cross Registration is available to full-time (at least 12 credit hours) students of the Northeast Ohio Council on Higher Education participating member institutions. The student may take one undergraduate course (plus accompanying lab with fees to be paid by the student, if required) each term. The student must be in good standing at the home institution. Admission is granted on a space available basis. Selected courses are not open to cross registration. A student may cross register in only one institution each term. Prior approval of credit transfer is the student's responsibility. The host institution will send a grade report to the home institution at the completion of the term.

(Please Print)				I verify I have read all the terms associated with the Cross Registration program and agree to them. <hr/> <p style="text-align: center;">Student Signature</p> <hr/> <p style="text-align: center;">HOME Institution</p> <small>(HOME Institution - where the student matriculated. This institution will accept and evaluate the grade received from the HOST Institution and assign credits according to its own procedures and equations.)</small> <hr/> <p style="text-align: center;">HOST Institution</p> <small>(HOST Institution - where the student is transient.)</small>
Last Name	First Name	Middle Name	Date of Birth	
Local Address: Street	City	State	Zip	
Local Home Phone	Business Phone	Student or Social Security #		
Have you previously attended the Host Institution? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Course Name (First Choice)	Course Code	Credit Hours	Sem./Qtr.	
Course Name (Alternate Choice)	Course Code	Credit Hours	Sem./Qtr.	
For office Use: <u>Do not write in this space.</u> <div style="text-align: right; margin-right: 50px;"> <hr/> Home Grade Point Average </div> HOME Institution Certifies Student's Good Standing: _____ <div style="text-align: right; margin-right: 50px;"> <hr/> Registrar's Signature </div> HOST Institution Approval: _____ <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Academic Dean Registrar's Signature </div>				

VERIFICATION OF STUDENT'S CROSS REGISTRATION: _____ at _____
Course Name and Number College

HOME Institution - Copy HOST Institution - Copy
 NOCHE Office - Copy STUDENT - Copy

 Signature, Host College Registration Office



Northeast Ohio Council on Higher Education

395 Ghent Road Suite 115

Fairlawn Ohio 44333

330.666.9258 t • 330.666.1250 f

www.noche.org

CROSS REGISTRATION CONDITIONS

The Northeast Ohio Council on Higher Education believes that students need options to enrich their education. Full-time students of participating institutions within the Council may register for credit in a course offered by other institutions on a space available basis. Labs fees are to be paid by the Cross-registrant and so are "overload" charges when the HOST institutional policy requires it. Credit and grades come from the HOST college or university, but are transferable according to the HOME institution's regulations.

The following conditions must be met by a student of one Council institution desiring to register for a course in another Council institution:

- 1) **The student is a full-time student of a Council institution.**
- 2) **The student has obtained the proper approval(s) from the HOME and HOST institutions.**
- 3) **The HOST institution determines courses currently available for cross registration.**
- 4) **The student has satisfied all the course prerequisites and is in good standing at the HOME institution.**
- 5) **All students must register during the regularly designated registration dates of the HOST institution.**

WITHDRAWAL FROM COURSE

If a student drops a cross registration course prior to completion, it is his/her responsibility to complete the cross registration DROP FORM and submit it to the Registrar's Office at the HOST institution by the HOST institutions withdrawal deadline.